**Group Members:**

Anne Jetton - present

Derek Ward - present

Kate Seargent - present

Makalee Beelek - present

**Scrum Master:**

Kate Seargent

**What went well?**

The remaining templates were formatted with the color scheme and looked fantastic.

**What didn’t go well?**

We ran into issues deciding how to implement the reservation creation system.

**What specific things you can do to improve?**

Remembering to move things to the ‘done’ column on the project board is something we could improve on.

**measurement criteria:**

Were all assigned tasks completed?

yes

Do the completed tasks work well together?

yes

**Percentage of work done:**

Anne: 25%

Makalee: 25%

Kate: 25%

Derek: 25%